



Application for Employment (Staff Positions)

Personal Information

Full Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone Home: _____ Cell: _____ Email: _____

Social Security Number: _____ - _____ - _____ Birthplace: _____

Marital Status: _____ Occupation: _____

Spouse: _____ Cell: _____

Education

School Name	Years Completed (Circle)	Course of Study	Diploma/Degree
High School:	9 10 11 12		
College/University:	1 2 3 4		
Graduate/Professional:	1 2 3 4		
Other (Specify):			

** Please submit transcripts for undergraduate and graduate degrees*

College Grade Point Average: _____

Other Work Experience

Employer:	Address
Supervisor Name/Phone Number:	Position:

May we contact this employer: **Yes** **No**

Employer:	Address
Supervisor Name/Phone Number:	Position:

May we contact this employer: **Yes** **No**

References

Family members or relatives may not be listed. References should include one other professional educator and persons who know you well.

Name & Title	Relationship	Telephone number & email
1.		
2.		
3.		

Faith & Philosophy

On a separate addendum, please answer the questions below:

1. Write a paragraph about your own personal relationship with Jesus Christ, including when you became a Christian.
2. How is your faith reflected in your day-to-day life?
3. Share something unique about yourself.
4. Why do you want to work at Brainerd Baptist School?

Background Information

- 1. Have you ever been convicted of a misdemeanor or felony in the State of Tennessee? **Yes** **No**
If yes, attach to the application a detail statement concerning these convictions.
- 2. Have you ever been dismissed from a position for incompetency, inefficiency, negligence of duty, and unprofessional conduct or insubordination? **Yes** **No**

I certify that all statements contained in this application (and accompany resume, if any) as well as the facts verbally in any interview, are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application or otherwise is sufficient cause for refusal to hire, or immediate dismissal for cause if I have been employed. I authorize any former employee and references to disclose any and all information regarding my former employment, character and general reputation to BBS, without giving me prior notice of such disclosure. In addition, I release all parties and persons, including but not limited to BBS and any former employers (and any person or entity acting on their behalf) as well as all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I acknowledge that I subscribe to and am in full agreement with the BBS Statement of Faith (attached).

I further understand and agree that if I am hired, my employment will be "at will " and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or BBS.

I understand that a criminal records check may be conducted on me, and I consent to any such check.

My signature below attests to the fact that I have read, understand and agree with the above provisions, and I agree to be legally bound to all of them.

Signature

Date

Brainerd Baptist School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, financial aid awards, and athletic and other school-administered programs.

**Brainerd Baptist School
Statement of Faith Summary**

“We believe in the Lord and Savior Jesus Christ who is the incarnate God, who came to earth to die on the cross to pay for our sins. This salvation is free to all who repent of their sins and believe in His death, burial and resurrection. We believe the Bible is the inerrant and infallible Word of God, and a follower of Christ strives to know God more and develop a Christ-like mind through the power of the Holy Spirit.”

A complete and comprehensive review of Brainerd Baptist School’s Statement of Faith and Beliefs, can be found in the BBS Employee Personnel Handbook.

I have read the Summary Statement of Faith. I agree to conduct myself in a manner that honors and respects the beliefs of this employer. I understand that violation of the organization’s statement of faith, either in action or in principal, may constitute good cause for termination of my employment.

Signature

Date